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MINUTES OF THE REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS FOR FEBRUARY 18, 2016

CALL TO ORDER: By Chairman Suzie Coe at 703 PM.

DIRECTORS PRESENT: Chairman Suzie Coe, Vice-Chairman John Dell'Orto, Secretary/Treasurer E. Cavalli Jr., Directors Del Albright and Ted Shannon. All present.

OTHERS PRESENT: Bridget Bugbee, Fire Chief Dave Spitzer, Battalion Chief Michael Dell'Orto and others.

PUBLIC COMMENT:

Mike Moran stated the MHFPDs Volunteer Firefighters' Association will be holding their Firefighter's Ball on April the 2nd.

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting of January 21, 2016 were approved after a motion by Director Albright, second by Director Dell'Orto and a 5-0 vote.

CORRESPONDENCE:

Prior to addressing listed correspondence items, Director Coe asked Bridget Bugbee, representing the FR Fire Recovery (FR) Company, to explain their program. Essentially, FR proposes to bill and collect payments from insurance companies for services provided by the MHFPD for traffic collisions, collision related responsibilities and certain other services. FR deducts 20% of the total amount received; the MHFPD would receive a full 80% (no deductions). A special meeting will be held on Tuesday, February 23rd at 10 AM to discuss the proposal.

Agenda items:

- 1) From Public Works: a RIM fee for the Paloma firehouse lot will not be required.
- 2) Director Coe had contacted Supervisor Wright (again) re MHFPD being placed on the Calaveras County Board of Supervisors' agenda in order that we could request a waiver of the building department's \$5,466 fees for the Paloma lot. No response has been received. Battalion Chief Michael Dell'Orto advised that we could pay the county supervisors' clerk a filing fee of approximately \$100 to get on the agenda. Director Cavalli moved we do so, Director John Dell'Orto seconded the motion and it passed 5-0.
- 3) Letter of condolence to Duke Green re loss of his wife, Linda. Director Shannon stated a letter had been sent.

TREASURER’S REPORT:

Monthly Bills:	\$
Batch ID # OH138856:	838.50
Mileage reimbursement for cleaning firefighter clothing:	430.92
Staff Pay:	<u>2,487.50</u>
Total of monthly bills:	\$3,756.92

Director Albright moved we pay the monthly bills; Director Dell’Orto seconded the motion which passed 5-0.

Director Cavalli noted two Butte Fire related reimbursement checks had been received plus a refund check for a bill we had paid twice.

FIRE CHIEF’S REPORT:

- 1) A mix-up occurred in paying Workers’ Comp insurance. The error is being corrected.
- 2) We have four new volunteers in fire academy training. Two more joined too late to attend but will be trained locally and attend a future fire academy training class.
- 3) Some outdated firehose must be disposed of.
- 4) Full Chief’s report is in a separate folder.

OLD BUSINESS:

- 1) Collect for certain emergency responses. See first item under **Correspondence**.
- 2) Jerry Lebouf hasn’t submitted an estimate for repairing Engine 153’s body damage.

COMMITTEE REPORTS:

- 1) Building department fees for Paloma firehouse: see item 2) in **Correspondence**.
- 2) Paloma Strategic Plan: nothing to report.
- 3) Standing Budget Committee: nothing to report.
- 4) Chief Hiring Committee: nothing to report.

NEW BUSINESS:

- 1) The MHFPD will conduct a live ‘training burn’ of a house located on Main Street.
- 2) URL website presentation by Director Albright and Chief Spitzer. Both described the website, donated to the MHFPD by our volunteer firefighters’ association, as being easy to use. Very importantly, it would enable us to easily provide legally required information to interested parties regarding MHFPD’s operations. The total first year cost to the district would be \$375 for a year’s dues to the *California Special Districts’ Association* (CSDA). After the first year, there could be an additional \$600 annual website fee. It was pointed out we had been a member of the CSDA in the past and the organization provides valuable assistance to special districts. Director Cavalli made a motion the MHFPD accept the URL website as presented and join the CSDA. Director Dell’Orto seconded the motion which passed 5-0.

ADJOURNMENT: By Director Coe at 8:43 PM.

Chairman Suzie Coe

Secretary/Treasurer E. Cavalli Jr

(Minutes written by Assistant Secretary Ted Shannon)